



CITY OF HOUSTON

Job Posting

<i>Applications accepted from:</i>	ALL PERSONS INTERESTED
<i>Job Classification</i>	MAINTENANCE MECHANIC III (3)
<i>Posting Number</i>	PN# 104207
<i>Department</i>	Building Services Department
<i>Division</i>	Property Management
<i>Section</i>	N/A
<i>Reporting Location</i>	Various*
<i>Workdays & Hours</i>	M – F, Various*

* Subject to change

DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS

Provides preventive and corrective mechanical and general maintenance for structures, facilities and systems. Installs mechanical equipment and components. Repairs, refurbishes and maintains several types of pumps (i.e. hydraulic, oil, gas, diesel) and miscellaneous rotating and reciprocating equipment and machinery. Operates vehicles to and from work sites. Refurbish and repair HVAC systems. Responds to building service calls and occasionally works as a relief technician. Makes repairs and adjustments on control systems and auxiliary equipments. Performs preventive maintenance on A/C equipment. Reviews and implements work orders. Inspects work sites to determine materials, equipment and estimated costs for projects. Procures parts and supplies for special and routine projects and operations.

WORKING CONDITIONS

The position involves considerable physical exertion, such as regular climbing of ladders, lifting heavy objects (up to 80 pounds) on a highly frequent basis and/or assuming awkward positions for long periods of time. There are routine exposure to significant levels of heat, cold, moisture and air pollution. The position may involve periodic exposures to chemical substances and physical trauma of a minor nature such as cuts, bruises and minor burns. Must be willing to be “on call” nights and weekends.

MINIMUM EDUCATIONAL REQUIREMENTS

Specialized training in principles, procedures, practices, routines or techniques in a specific area or trade, which might normally be acquired through up to 18 months of education or training beyond the high school level. Vocation competence in the operation of mechanical or electronic equipment may be required.

MINIMUM EXPERIENCE REQUIREMENTS

One (1) year of experience in building or mechanical maintenance is required

MINIMUM LICENSE REQUIREMENTS

Valid Texas driver’s license and compliance with the City of Houston’s policy on driving (AP 2-2).

PREFERENCES

Applicants with plumbing experience will be preferred. Specific background in HVAC maintenance of multiple system types and manufactures including familiarity with Building Automation Software’s. Preference will be given to applicants that are EPA certified as a Universal Technician as required by 40CFR, part 82, and subpart F.

SELECTION/SKILLS TESTS REQUIRED

None

SAFETY IMPACT POSITION

☒ Yes ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this classification. The salary range for this position is:

	Salary Range - Pay Grade 14
\$861-\$1,457	Biweekly \$22,386- 37,882 Annually

OPENING DATE

April 27, 2005

CLOSING DATE

May 3, 2005

APPLICATION PROCEDURES

Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1st Floor. Successful candidates will be notified of their application status. **All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. The Human Resources Department Telephone Device for the Deaf (TDD) Phone Number is (713) 837-9496.**

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